

# Hustisford School District

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**District Office**

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**Heather Cramer**

District Administrator

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Principal

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**Heather Cramer**

Principal

## **Personnel and Policy Committee Minutes from Tuesday, September 10, 2024**

**Personnel and Policy Committee** of the Hustisford School District Board of Education met on Tuesday, September 10, 2024 at 4:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** John Bohonek, Chair, Brian Thimm Member and Heather Cramer, Superintendent of Schools

- **Staffing Updates**—Mrs. Cramer reviewed paid and point related extra duties. She also reviewed the subbing situation at JHE. She discussed openings and where the buildings are short staffed. She also discussed two coaching resignations as well as individuals wanting to be volunteer coaches.
- **Neola Policy Update**—The committee did not have any issues with the policy update. The policy final read will be on the September board meeting agenda.
- **Update on Facilities**—The committee reviewed the buildings and grounds meeting information from HSR. The board will discuss this information further at the September board meeting under board development.
- **School Safety Update/Plan**—Mrs. Cramer indicated that the annual review of the safety plan is required. The plan will be on for board review in September.
- **District Newsletter**—Mrs. Cramer updated on the first newsletter and that it will be out the week of September 16.